

**Meeting of the Holy Trinity Congregation Council
June 20, 2011**

Present	President	Dick Casper	Finance	Shirley Glazier
	WELCA	Margaret Ash	Evangelism	Ken Caeti
	Secretary	Lisa Hissong	Stewardship	George Turczyn
	Pastor Golden		Missions	Paul Drenkow
	Vice President	Craig Koponen	Education	Laura Kloiber
	Community Life	Barb Framke		
Absent	Trustee	Thom Noechel	Elder	Terry Glazier
	Pastor Werner			
Guest	Sherri Wisniewski			

Agenda Item	Discussion	Action
Opening	Dick Casper called the meeting to order at 7:03 p.m. Dick welcomed Sherri to the council. Laura Kloiber opened with prayer and devotions.	Dick Casper will present devotions in August.
Secretary's Report (Approval of Minutes)	Minutes of the May 16, 2011 meeting were reviewed. <u>Motion:</u> (Craig Koponen) accept minutes with change. <u>Second:</u> (Laura Kloiber) Motion passed without dissent.	
Old/Ongoing Business		
Bonding Increase	Laura Kloiber reported that to raise our bonding to \$45,000 there would be an additional \$17.00 annual cost. She also reported we can keep a Master list in our records, but it is not required by the insurance company. Motion - Laura moved we increase the coverage to \$45,000. Second – George. Motion passed without dissent.	Laura will prepare a list of all people who handle the money and those with signing authority. Will include the staff of Tiny Tots in the list.
Anniversary Celebration	Laura Kloiber reported Margaret will be giving the updates beginning with the new term. Laura met with George regarding using memorial monies to purchase items for the sanctuary and the grounds. Beginning in September Ann Buland will incorporate favorite hymns and settings in the weekly services and will continue this through May. Bathrooms will be renovated after VBS. Ann is checking into the Detroit Handbell Ensemble giving a concert at HT. Plans for a formal dinner in April 2012 off site. Big kick off will be with Share the Bounty.	Updates for the anniversary celebration will be in the bulletins, newsletters and kiosk.
Update on Lighting and Driveway Repairs	Craig Koponen read Thom's email regarding these issues. The lighting is done with some minor glitches still to be fixed. Payment in full will be made when everything is complete. T&M will be out before August 15 th to reseal and stripe parking lot. Fall clean up dates need to be determined for both outside and inside.	

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Gail Koponen Lighting Fund Balance Designation.	George Turczyn reported that with the lighting finally completed to ask Roy Koponen that the balance in the fund be used to fund Kids Hope for 2012 and 2013 in order to keep it going and to reduce the pressure on the 2012 budget. Motion – Shirley moved to have George inform Roy of the surplus funds from the Lighting Fund will be used to fund Kids Hope. Second – Craig. Motion passed without dissent. George proposed funding the sound system with monies from 3 accounts – Memorials, Miscellaneous, and Sound System and making a request to the Giving Committee for any additional funds.	George will talk to Roy Koponen regarding the surplus funds.
New Business		
ICON/CMO Master Access Issues	Dick Casper reported that only one person may have access to the ICON/CMO Master Access, which is the membership database. Currently the person who has access is Greg Kloiber. Dick and Kathy Weinberg discussed and confirmed that only one person may have access. Dick made the suggestion that Kathy be the person with the access as there would be no positional change as there is with Council members. The council agreed with the suggestion.	Kathy Weinberg to research how to change the Master Access person.
Board Member Job Description	Dick Casper asked if all council members had given a job description to Kathy and all have.	
Chairperson Reports		
Community Life	Nancy and Barb are stepping down but there is still a Community Life committee just need a chairperson.	Still working on recruiting a chairperson.
Education	No report. Continuing to transition with the new members of the Education Committee. VBS in July and will need help setting up. Have 120 children registered.	
Elders	No report.	
Evangelism	No report.	
Finance	Report attached. May was a good month.	
Missions	No report. Good response to the Foster Kid program.	
Office Report	No report.	
Personnel	No janitorial contract now and are looking into part-time staffing. Kids Hope went well. Working on a budget for the new Vice President. Susan gave her 2 weeks notice today. Will wait until Kathy returns from vacation before preparing a job description.	
Stewardship	Thrivent event went well and will try to make it an annual event.	
Trustees	See “Update on Lighting and Driveway Repairs”.	
WELCA	Shirley going to National WELCA convention July 11 th in Spokane, WA. October 15 th weekend retreat.	

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Pastor's report	Pastor Golden read a thank you from the SE Synod for our 2010 Missions.	
Adjournment and Closing	Upon discussion it was determined that we will not have a council meeting in July. Our next meeting will be August 15 th . Dick thanked those members, whose terms are over, for their service. The meeting closed with The Lord's Prayer. Meeting adjourned at 8:03 p.m.	

Attachments: Finance Report
Trustees Report
Personnel Report
Stewardship Report

Respectfully submitted: Lisa Hissong, Secretary